

+6018-4678838
halina.abdullah.jb@gmail.com
Jalan Pulai Perdana 9/3,
Taman Sri Pulai Perdana,
81300 Skudai, Johor.
Darul Ta'zim.
Own Transport.

ABOUT ME

I am an experience in Admin & Social Media Marketing, seeking for full time position in the field of Recruiter Consultant, where I can apply my knowledge and skills for continuous improvement.

SKILLS



EDUCATION

SPM

Sekolah Menengah Kebangsaan Mersing
2000-2001

Certificate of Application Technology

Institut Sains Dan Teknologi Darul Ta'zim
2002

Executive Diploma in Business Engineering

UTM Razak School Kuala Lumpur
2019-2021

EXPERIENCE

Recruiter Consultant

Nala Employment Malaysia / Skudai / 2021

Recruit the candidate for the project given.

- Social Media Advertisements.
- Conduct the interview.
- Prepared documentation for selected candidate.

Marketing Manager

D Tech Synergy Sdn Bhd / Tun Aminah Skudai / 2020

Manage and generate sale in Surveillance Industries.

- Close deal with customer for CCTV installation.
- Schedule the CCTV installation.
- Collect payment.
- Job Advertisements.

Telemarketing Officer

Day Three Sdn Bhd / Iskandar Puteri Johor / 2017-2019

Upgrade the existing Astro customer package.

- Close the deal by phone call.
- Follow up potential customer.